

Annual Rate Contract (2018-19)

Stationery Items

ANNEXURE-B

S NO	Name of Item	Brand	Specification	Unit	RATE PER NO EXCLUDING GST
1	Attendance Register	Saraswati/jindal	1 Quire	Nos	
2	Binder Clips 19mm	SY-B19-Do	Best	Packet	
3	Binder Clips 15mm	SY-B15 -Do	Best	Packet	
4	Binder Clips-25mm	SY-B25	Best	Packet	
5	Board Duster	Sample Required	Wooden & Plastic	Nos	
6	Board Marker	Luxor	Refillable	Nos	
7	Board Marker	Cello	refillable	Nos	
8	Bond Paper	Bilt	Royal Executive bond-85gsm 100 sheets	Ream	
9	Brown Tape 1.5"	J K wonder	20 and 30 mtrs	Nos	
10	Calculator	Casio (DJ-120T)	12 digit	Nos	
11	Calculator	Orpat (M-OT-1700T)	12 digit	Nos	
12	Calculator	Casio (MJ - 120T-W)	12 digit	Nos	
13	Correction pen	Reynolds	reynold	Nos	
14	CD,s	Mosear Bear/sony		Nos	
15	Carbon	Kores	100 sheet packing	Packet	
16	Log Book	Saraswati/jindal	02-Quire	Nos	
17	Cutters	Infinity	Infinity	Nos	
18	Dak Pad	Sample Required	Ordinary/ Leather	Nos	
19	Despatch Register	Saraswati/jindal	04-Quire	Nos	
20	Drawing Sheets	Sample Required	2ft X 2.5FT	Nos	
21	DVD,s	Mosear Bear/sony			
22	Envelope A4 Size Plain	Sample Required	Yellow Colour	Nos	
23	Envelope file Size A3	Sample Required	Yellow colour	Nos	
24	Envelope Letter Size plain	Sample Required	9" X 4" (white colour)	Nos	
25	Envelope Letter Size plain	Sample Required	12" X 4" (yellow colour)	Nos	
26	Conference File folder	With University Name & Logo	Sample Required	Nos	
		Infinity	Infinity	Nos	
27	File Cover Folder with Clips	With University Name & Logo	sample required	Nos	
		Mega Deluxe / Tayal	sample required	Nos	
28	File Cover Index	With University Name & Logo	sample required	Nos	
		Kalptaru / Valley	Kalptaru / Valley	Nos	
29	File cover transparent	With University Name & Logo	sample required	Nos	
		Sample Required	Sample Required	Nos	
30	File Cover Laminated	With University Name & Logo	sample required	Nos	
		Universe / Cobra	Universe / Cobra	Nos	
31	File Cover Ring Type	With University Name & Logo	sample required	Nos	
		Alphine / Mega Delux	Alphine / Mega Delux	Nos	
32	File Cover Plain	With University Name & Logo	sample required	Nos	
		Sony	Sony	Nos	
33	File Flaps				
		Jaykay	Jaykay	Nos	
34	File Folder with clip	With University Name & Logo	sample required	Nos	
		Mega Deluxe	Mega Deluxe	Nos	
35	Glue Stick	Fevi Stick / Kores	8 grms	Nos	
36	Highlighter	Luxor/cello	sample required	Nos	

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37	Label Sheets	Desmat	100 sheets (16 per sh)	Packet	
38	Liquid Eraser with dilutor	Kores	with dilutor inside	Nos	
39	Long Note Book	Classmate/Choice	190 pages	Nos	
40	Long Note Book	Jaico Hardbound	200pages	Nos	
41	Marker Ink Refill	Rotomac/Cello	15ml	Nos	
42	Note Pad Medium	Valley	# 33	Nos	
43	Note Pad A4	Valley	Executive	Nos	
44	Note Pad Small	Valley	# 22	Nos	
45	Note Sheet Pad Green	30 x 20cm/ 35x21 cms	100 sheet	Nos	
46	Notice Board Pins	Pony/infinity	packet	Nos	
47	Notice Boards	Aluminium made of size 3 x 2 having Glass coverwith lock	Aluminium made of size 3 x 2 having Glass coverwith lock	Nos	
48	Paper A3	75 GSM	500 sheets	Ream	
49	Paper A4	75 GSM	500 sheets	Ream	
50	Paper Pins	Office Plus	packet	Packet	
51	Paper Punch	Kangaroo DP-800		Nos	
52	Paper Punch	Kangaroo (M-DP-600)	2.2mm 80mm	Nos	
53	Paper Weight	Sample Required	small , medium, big	Nos	
54	Pen	Reynolds	0.45	Nos	
55	Pen Holder	Kores	Sample Required	Nos	
56	Pen	Cello	Liquid Express	Nos	
57	Pen	Cello	Delta	Nos	
58	Pen	Cello	Butterflow	Nos	
59	Pen (Ball)	Renolds	Liqiflow	Nos	
60	Pen Gel	Pentek	speed, e-gel	Nos	
61	Plain Register	Classmate/Choice	200 pages	Nos	
62	Pen Gel	Cello	mac gel	Nos	
63	Refills	cello, reynolds, rotomac	all above pens	Nos	
64	Signature Pen	Parkar	Navigator	Nos	
65	Signature Pen	Uniball	Uiball	Nos	
66	Signature Pen	Pilot	Hi.techpoint v7 grip	Nos	
67	Pencil Cells	Novino Hipower Duracell/panasonic	AAA & AA	Nos	
68	Pencil	Nataraj/Classmate	HB, 621 Nataraj,	Nos /pckt	
69	Peon Book	Saraswati/jindal	02-Quire	Nos	
70	Permanent Marker	Luxor	Refillable 1222	Nos	
71	Permanent Marker	Cello	pocket 300	Nos	
72	Photo Paper	Desmat	50 sheets 175 gsm	Ream	
73	Pin Holder	Sample Required		Nos	
74	Plastic file Rack	Sample Required		Nos	
75	Receipt Register	Saraswati /jindal	04-Quire	Nos	
76	Rubber Band	Rainbow	box	Packet	
77	Rubber Eraser	Kores	Kores packet	Nos	
78	Scales-1 ft	Kores	Plastic & Steel Made	Nos	
79	Sketch Pens	Luxor	12 pen pkt 950	pkt	
80	Scissor Big	Infinity	6.5" 215 mm	Nos	
81	Sharpners	Omega/nataraj		Nos	
82	Soft Clips	standard	packet	Packet	
83	Stamp Pads	Kores/Fiber castle	Green, Red, Blue 110X 70mm	Nos	

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84	Stapler Small	Kangaroo no. 384556	10 No.	Nos	
85	Stapler Medium	Kangaroo M HD-45	45 No.	Nos	
86	Stapler pins Big	Kangaroo	23/17-H	Nos	
87	Stapler Pins Medium	Kangaroo	26/6	Nos	
88	Stapler Pins Small	Kangaroo	10 No	Nos	
89	Stick Pads	Desmat	4"x3" (All colours)	Nos	
90	Stock Register	Saraswati	04 & 02 Quire	Nos	
91	Table Top	Officer	Model 8C	Nos	
92	Tags	long and short	100 tag/bundle	bundle	
93	Tape 1/2 `` 1`` 3/4``	Cello	20 mtrs (transparent)	Nos	
94	Wall Clock	Ajanta & Samay	M-2137 & M no.7009	Nos	
95	White Boards	Alkosign	magnetic	sqft	
96	White Boards	Alkosign	non magnetic	sqft	