



ISLAMIC UNIVERSITY OF SCIENCE & TECHNOLOGY

AWANTIPORA, KASHMIR.

Invitation of quotations for supply and refilling of commercial gas Cylinders

For and on behalf of Vice Chancellor Islamic University of Science and Technology, Awantipora, sealed quotations affixed with revenue stamp of Rs. 5/- are invited from the dealers/ suppliers dealing with supply and refilling of commercial gas cylinders for supply and refilling of gas cylinders to the Islamic University and Science and Technology, Awantipora. The document can be obtained from the **Assistant Registrar (Procurement & Stores)** or can be downloaded from the University website: www.islamicuniversity.edu.in against DD of **Rs. 500/-** (non refundable) favouring Islamic University of Science and Technology, Awantipora Pulwama (J&K) as cost of the document and to be submitted by or before **05-11-2018** (2.00pm). Terms and Conditions apply.

Sd/-

**Assistant Registrar (Procurement & Stores)/
Member Secretary Central Purchase Committee.**

No. IUST/Reg/P&S/Quot_Gas/18/946

Dated: 23-10-2018

The Bidders are expected to go through all instructions, terms & condition as specified in the bidding document. Failure to furnish complete required information or submission of a bid with incomplete information may result in rejection of the bid.

GENERAL TERMS & CONDITIONS

1. The quotations duly completed and signed shall be submitted in a sealed cover. The sealed cover upper-scribed "**Quotation for supply and refilling of commercial gas cylinders**" shall be addressed to the **Assistant Registrar (Procurement & Stores)** Islamic University of Science and Technology, Awantipora Pulwama and shall be submitted on or before **05-11-2018 2.00 pm**.
2. The intending bidders shall have to paste transparent tape on the discount/rates quoted/offered by them in Indian Rupees (INR) only both in figures and in words **FOR IUST Stores Awantipora**, inclusive of supply, transportation and all taxes. In case of a discrepancy, the amount quoted in words will be taken as final.
3. The Quotation submitted shall remain valid for a period of **90 days** from the date of opening of the bid.

4. The rates/discount will remain valid for supply and refilling of commercial gas cylinders **till 31st March, 2019**.
5. The supply, transportation etc. of the gas shall be sole responsibility and at the risk of the firm till the acceptance by the University.
6. The supply and refilling of commercial gas cylinders supplied will be inspected by a Committee specially constituted for the purpose and in case the Committee is of the opinion that the supplies are not of the required specifications, the supplies shall be rejected and responsibility of lifting back the supplies will devolve on the supplier.
7. The University reserves the right to reject or accept any Proposal without assigning any reason or cancel or withdraw the quotation. The University reserves the right to relax any condition enumerated or arising out of this tender, without assigning any reason/s thereof. If the supply of the required items is not affected before the specified period as shall be mentioned in the supply order(s), the University shall have the authority to cancel the order or to take any action deemed fit in the circumstances.
8. In case of any dispute the jurisdiction will be courts at Srinagar only.
9. The University may, for any reason, whether suo-moto or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment, any time prior to the last date for submission of quotations.
10. Quotations received after due date, improperly sealed, or with incomplete marking or with overwriting/corrections are liable to be rejected.
11. During evaluation of bids, the University may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing and no change in prices or substance of the bid shall be sought, offered or permitted.
12. Failure of the successful bidder to comply with the requirements of the University shall constitute sufficient ground for the annulment of the award and forfeiture of the contract, in which event the University may make the award to the next lowest bidder or call for new bids.

Documents to be placed in the Quotation:

- a. Document Fee of Rs. 500/ in the shape of DD.
- b. GST Registration.
- c. Dealership Certificate.
- d. Experience proof documents in shape of supply orders etc, if any.
- e. Bidding document (Annexure – I)

I/We hereby declare that the information furnished above is true and correct. In case the above information is found incorrect at any stage, the University may take appropriate action as warranted and also we have gone through the terms and conditions stipulated in the Tender Document and confirm to abide by the same.

Name and sign of the authorized person of the firm along with seal

Place:

Date:

BIDDING DOCUMENT

ITEM	SPECIFICATIONS	Refilling Qty	Discount(%age) on company price list applicable to Awantipora/Pulwama location
Supply and refilling of gas	19 kg commercial gas cylinder to be supplied and refilled as and when required	1000 cylinders (approx)	

Note:

- i) 350 commercial gas cylinders have to be provided by the bidder on **14-11-2018** to the University against no security for use which shall be taken back after **31st March, 2019**.
- ii) Refilling of Gas cylinder will be done as per the requirement/ consumption of University only.

Name and sign of the authorized person of the firm along with seal

Place:

Date: