



**OFFICE CIRCULAR**

It is for the information of all the concerned traveling to ALTTC Ghaziabad that the buses (Volvo & Service Bus) will leave from TRC Srinagar on 09-01-2019 @ 08:00 am sharp. In this connection, the following faculty member alongwith three students will be travelling through the service bus and the rest will be travelling through the Volvo Bus.

1. Er. Muzaffar Ahmad Kouchay (Faculty Member) (7006254510)
2. Mr. Mujeeb-ul-Islam (7006584269)
3. Mr. Saqib Ali (7006147604)
4. Mr. Rashid Sadeeq (8491962727)

Moreover, during the travel from Srinagar to Ghaziabad and vice versa Er. Shahid Rasool Tarray, Er. Muzaffar Kouchay and Er. Sabina (Faculty Member) will be the Bus Incharges wherein they will ensure the maintenance of discipline during the whole trip.

**CONTACT DETAILS OF THE BUS INCHARGES**

1. Er. Shahid Rasool (AP) 7006149775
2. Er. Muzaffar Ahmad (AP) 7006254510
3. Er. Sabina (AP) 7006102337

**CONTACT DETAILS OF THE DRIVERS**

1. Service Bus (Reg. No. 562)  
(Mr. Farooq Ahmad: 9086547103)
2. Volvo Bus (Reg. No: JKO1Y-0698)  
(Mr. Tariq Ahmad: 7006036067)

S/d

**I/c Head  
Department of Civil Engineering**

No: IUST/CE/F-12/19/1117  
Dated: 08.01.2019

**Copy to:**

1. *File concerned.*